

# COLLEGE DAY RELEASE FORM

**\*\*\*THIS FORM MUST BE COMPLETED AND RETURNED TO YOUR ATTENDANCE CLERK  
BEFORE MAKING YOUR COLLEGE VISIT\*\*\***

**Two College Visit Days are allowed in the Junior Year**

**Two College Visit Days are allowed in the Senior Year**

**Please Note: If a student does not use the two college visit days in the junior year, these days do NOT roll to the senior year. Students are allowed to take two college visit days in the junior year and two college visit days in the senior year.**

House 100   House 200   House 300   House 400   House 500   House 600   House 700

**(Circle your house)**

Name of student: \_\_\_\_\_

Parent signature: \_\_\_\_\_

College name: \_\_\_\_\_

Date of visit: \_\_\_\_\_

Date submitted to Attendance Clerk: \_\_\_\_\_

- Upon returning to Allen High School, **the student must bring to the Attendance Clerk a college letterhead form showing the date and time of the visit and the signature of the college contact person.**
- A copy of the itinerary of the visit will not be accepted.
- College Days will not be approved for Collin College.
- Should a student need more than two consecutive days, permission must be given by the House Principal. Additional absences may be excused but *will* count against final test exemptions.

If you have any questions, please address them with your Attendance Clerk or your College and Career Advisor prior to visiting the college.