

CONCERNED PARENT'S REQUEST

Student's Name: _____ Grade: _____

Teacher: _____ Date: _____

Referring person's name: _____

Have you discussed this concern with the child's homeroom teacher? Yes No

Please comment on your concerns: _____

Please return to your campus SIT coordinator.

SIT Referral Procedures

Step 1

- ◆ Conference with the teacher about your concern.
- ◆ Discuss interventions that might help the child be more successful in school.
- ◆ Maintain close communication with teacher to monitor the child's progress after interventions have been implemented.

Step 2

- ◆ Complete a Concerned Person's Report if previous interventions do not improve the child's success.
- ◆ Return the completed Concerned Person's Report to the school's SIT Coordinator.
- ◆ A SIT Meeting will be scheduled.

For more information regarding the Student Intervention Team process, please consult your child's teacher, the campus SIT Coordinator or visit the Allen ISD web page: www.allenisd.org. Choose Departments, Learner Services, Curriculum and Instruction, then "Student Intervention Team."



Student Intervention Team

Allen Independent School District



A campus-based decision-making committee designed to ensure that every child's needs are appropriately met through the collaboration of school personnel and parents



Purpose

The Student Intervention Team (SIT) is a general education problem-solving committee made up of school personnel & parents.

The purpose of the SIT is to recommend appropriate interventions for students who are experiencing difficulty in school.

Possible Reasons to Request a SIT Meeting

- ◆ Academic Needs/Concerns
- ◆ Behavioral Issues
- ◆ Attendance/Tardy Concerns
- ◆ Health Issues
- ◆ Emotional/Social Concerns
- ◆ 504 Evaluations or Reviews
- ◆ Speech/Language Concerns
- ◆ Other concerns that may impact a student's education

SIT Components

- ◆ Prevention
- ◆ Identification
- ◆ Screening & Assessments

Frequently Asked Questions

What is the SIT Committee?

The Student Intervention Team (SIT) is a problem-solving committee consisting of school personnel and parents/guardians who collaborate and recommend appropriate interventions for students who are experiencing difficulty in school.

What is the parent's involvement in the SIT procedure?

Parents are invited to attend SIT meetings as their child's advocate. A parent's knowledge of their child is most beneficial in determining the best way to serve his/her needs.

Who is on the SIT Committee?

Parents/guardians, the child's teacher, an administrator, the SSI teacher, school counselor, nurse, case manager, or any other specialized educational personnel may be in attendance during the SIT meeting.

At what point is an SIT meeting scheduled?

A Student Intervention Team meeting is scheduled as soon as a Concerned Person's Report is returned to the SIT Coordinator.

Who can request an SIT?

Any concerned person can submit a Concerned Person's Report. These may include teacher, parent, administrator, nurse, counselor, speech therapist, or other concerned family members or school personnel.

What will be discussed at the SIT?

A "brainstorming" session will be conducted to help identify the student's strengths and needs as well as the appropriate intervention to help the student become successful in school.

What kind of information will be discussed at the SIT meeting?

All information discussed during the SIT meeting is confidential. The following information could be shared as the team considers appropriate decisions: academic progress/history, attendance records, social behaviors, discipline records, assessment history, previous interventions, and any other pertinent information aimed to address the student's needs.

For further information contact your child's campus. A listing of campus contact information is available at www.allenisd.org.