

FOUNDATION GUIDELINES for Educational Grant Applicants

All applications must be submitted through the online application system; deadline is February 1, 2019.

1. Grant proposals must present an innovative, creative approach to either an identified classroom need within the established Allen ISD curriculum framework or be a student-based project.
2. Projects must be measurable, have an evaluation component and demonstrate potential for a measurable impact on student achievement. Grant proposals should support district or campus goals.
3. Grants may be submitted for a single teacher or classroom, for a group of teachers or a department, for an individual campus, or several campuses working together on a project, or for a grade level in the district. One Allen ISD employee will need to be identified as the contact person for the grant application.
4. Grant proposals containing a technology component must have approval from the AISD Technology Committee prior to submission.
5. Grant proposals containing any type of permanent installation or alteration to a classroom or campus must have approval from AISD Facilities Department prior to submission.
6. Grant recipients will assist the Foundation in documenting the project as needed. Grant recipients must also provide information to parents about the project; share successful procedures with fellow staff; and be willing to work with the Foundation in acknowledging support of Foundation donors.
7. Funding for Foundation grants will be available after September 1, 2019; grant activities/purchases may not start until after Sept. 1, 2019 and must be completed before the end of April 2020.
8. Grant proposals will be considered according to all EEOC guidelines of non-discrimination.
9. Grant funds will be dispersed by the Foundation; grant recipients must follow Allen ISD purchasing guidelines.
10. Grant proposals are evaluated by the Foundation Grant Committee and members of the Allen ISD Learner Services Department; final approval is made by the Foundation Board of Directors.
11. Grant awards for the 2019-2020 school year will be announced at the end of May 2019.
12. All materials and resources purchased with Foundation grant funds are the property of Allen ISD and should remain on the campus to which they were awarded.