

**\*\*SEMI-MONTHLY CUT-OFF DATES/LEAVE POSTING PERIODS  
2022-2023 SCHOOL YEAR**

<u>PAYROLL PERIOD</u>	<u>DUE BY NOON</u>	<u>PAY DATE</u>
Aug. 1 – Aug. 14	Aug. 15	Sept. 15
Aug. 15 – Aug. 28	Aug. 29	Sept. 30
Aug. 29 – Sept. 11	Sept. 12	Oct. 14
Sept. 12 – Sept. 25	Sept. 26	Oct. 28
Sept. 26 – Oct. 9	Oct. 10	Nov. 15
Oct. 10 – Oct. 23	Oct. 24	Nov. 30
Oct. 24 – Nov. 6	Nov. 7	Dec. 15
Nov. 7 – Nov. 27	Nov. 28	Dec. 30
Nov. 28 - Dec. 11	Dec. 12	Jan. 13
Dec. 12 - Jan. 1	Jan. 3	Jan. 30
Jan. 2 - Jan. 15	Jan. 17	Feb. 15
Jan. 16 – Jan. 29	Jan. 30	Feb. 28
Jan. 30 - Feb. 12	Feb. 17	March 15
Feb. 13 – Feb. 26	March 1	March 30
Feb. 27 - March 19	March 20	April 14
March 20 – April 2	April 3	April 28
April 3 - April 16	April 17	May 15
April 17 – April 30	May 1	May 30
May 1 - May 14	May 15	June 15
May 15 – May 28	May 31	June 29
May 29 - June 11	June 12	July 13
June 12 – June 25	June 26	July 27
June 26 - July 9	July 10	Aug. 15
July 10 – July 30	July 31	Aug. 30

**PLEASE TURN IN ALL REPORTS ONCE A WEEK  
AND ON THE DUE DATE**

**\*\* True Time timesheets: Due weekly on Monday.  
Supervisors: Please approve by noon on Tuesday.**