



**Allen ISD Student Nutrition Department**  
**Student Account Restrictions Form**  
1451 N Watters Rd  
Allen, TX 75013  
Contact: 972-727-0545 Fax: 214-383-7498  
studentnutrition.services@allenisd.org

Allen ISD Student Nutrition Department understands that you may want to limit your student's daily spending in the cafeteria. This form is required only if a parent/guardian wishes to request restrictions for their student's meal account. All students use a personal identification number to purchase meals and/or a la carte (snacks) items.

- ◆ Students can use cash or funds from their meal account to purchase meals, extra entrees or sides and snacks/beverage items.
- ◆ Students **are not** permitted to charge any items other than a meal when there is no money in their account.
- ◆ If you would like to place spending limits or restrictions on your child's account, complete and return this form to your campus Cafeteria Manager, email: studentnutrition.services@allenisd.org or fax to 214-383-7498.
- ◆ Student accounts with spending limits will restrict parents from using their child's account to purchase an adult meal (Example: Annual Thanksgiving Luncheon).

School: _____	Date: _____
Name Of Student: _____	Student ID# _____
Parent/Guardian: _____	Phone Number: _____
Parent/Guardian Signature: _____	
<b>Please Check the Appropriate Box</b>	
<input type="checkbox"/> <b>Meal ONLY - NO A La Carte purchases allowed - Middle or Elementary only</b>	
<input type="checkbox"/> <b>Daily A La Carte Spending Limit:</b> this will limit the amount student can spend daily. At AHS/LFC many items are sold a la carte and vary in pricing. Middle or Elementary (SNACKS) A La Carte Spending Limit: \$ _____ Allen HS and Lowery FC <b>Breakfast</b> A la Carte Spending Limit: \$ _____ <b>Lunch</b> A La Carte Spending Limit: \$ _____	
<input type="checkbox"/> <b>Days of the Week Student is allowed to Purchase A La Carte/Snacks</b> Please circle the day (s) that you want your student to purchase a la carte/snacks. Please note that our computer system cannot restrict snack items on individual days. Our cashiers will do their best to adhere to this restriction request. Monday    Tuesday    Wednesday    Thursday    Friday	
<input type="checkbox"/> <b>Cash Only</b> —Do Not charge meals or a la carte items on student's account. If no cash or food is brought from home, student should contact parent.	
<input type="checkbox"/> <b>Remove All Previous Restrictions</b>	

**Snacks and extras will be charged at regular prices.** For Allen High School and Lowery Freshman Center Students, many items are sold a la carte and vary in pricing. If you would like to apply for Free/Reduced-Price meals, please visit our website, <https://www.allenisd.org/Domain/37> to complete the application. Reduced-Price Breakfast is \$0.30 and Reduced-Price Lunch is \$0.40. Online menus can be found at <https://www.allenisd.org/Page/57999>.

Allen ISD Student Nutrition Department provides all parents the opportunity to view purchase history or account balances on their student's account at <https://paypams.com/HomePage.aspx> at no charge. **PayPAMS** is designed to provide parents with a safe and convenient way to prepay for student's meals on-line. Parents can set up automatic payment plans, view balances and account history, and receive automated notification on balance status. Note: Parents must set up an account to have access, but do not have to use this site to make payments on their student's account in order to view account information. There is a \$1.95 transaction fee (required by a third party vendor) for a deposit.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA

Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: 1. mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or 2. fax: (833) 256-1665 or (202) 690-7442; or 3. email: program.intake@usda.gov. This institution is an equal opportunity provider.