



# Allen ISD Parent Checklist for New Student Online Enrollment (NSOE)

Student Name:

Grade:

- Completed AND Submitted New Student Online Enrollment (NSOE) Application.**
- Visit your school's website for campus specific enrollment details and upcoming dates.**
- Schedule an appointment to complete your student's enrollment.**

Parent/Guardian

Appointment Date & Time: \_\_\_\_\_

**Parent/Guardian must be present at enrollment. Please bring the following student documentation to the enrollment appointment:**

- Birth Certificate or Passport**
- Social Security Number**
- Immunization Records**
- Picture ID of Parent/Guardian Enrolling Student**
- Two Proofs of Residency within school attendance boundaries:**
  - #1 Proof of Occupancy: bring one of the following:**
    - HUD Settlement Statement, or Closing Disclosure OR
    - Lease Agreement, OR
    - Contract of Sale/Lease Contract, OR
  - #2 Proof of Utility Services**
    - Current Utility Bill (gas, water, electric) one only
- Withdrawal Form/Report Card from previous school**
- Previous School Address and Phone Number**