Educational Grant Application
Deadline: Wednesday, March 7, 2012, by 4pm

Name of Grant: Check It Out!!!

Name of person(s) submitted by: Carol Fancher

Campus/Department: Marion Elementary/ Library

Grade Level(s): K-6

Total Dollar Amount Requested: 169.00

Number of students who would be involved/impacted by grant: 900 plus

Name of principal or immediate supervisor who will approve submission: Johnna Walker

Project Summary/Purpose: Be specific. What is the **student need** which the project will address? The purpose should describe **what students will know and be able to do** as a result of this project. Please explain how a problem will be addressed or a situation improved because of the grant.

  Students will be able to use the Atriuum circulation system in checking in and checking out their library books. The idea is to purchase shelf markers and affix student identification barcodes to the rounded end. As students enter the library, they will scan their books to check them in. Then they will use their shelf markers to help keep books in place while looking for a new book. When they are ready to check out, they will scan their barcoded shelf marker to enter their identification number, and then scan their books to check them out. Even the kindergarten students should be able to do this with minimal help. This process should help the library run more efficiently and let the students learn some responsibility. In a 900 plus school, this has been one of our biggest issues. This process also may allow me more time to help students away from the circulation desk, such as in looking for books and searching on the computer.

Project Description: How will the project or program be implemented? Describe activities and tasks. Who is the target population and in what ways will they benefit?

Each grade level will be assigned a different color shelf marker. On the rounded end of the marker, a student identification barcode will be affixed. The homeroom teacher will keep all shelf markers in a designated area in the classroom. When the student needs to visit the library, they will get their shelf marker, go to the library, and then return the shelf marker to their teacher. The target population is all faculty and students at Marion Elementary.

Which Allen ISD goals/TEKS does this project support? Limit to top two or three examples.

The main Allen ISD goal that this project supports is to make our students 21st century learners. By allowing students to use technology, such as the Atriuum circulation system on the computers, this is a step in allowing even our youngest students the use of technology everyday. This program also supports the sense of citizenship in the way that students take ownership of their library. It also develops leadership within students as they learn responsibility in taking care of themselves and others.

What specific measurements will be used to evaluate the effectiveness of the project?

I will be able to evaluate the effectiveness of this project through observation. How smoothly is it running? Is it saving time? Is it user-friendly? Are the books in order on the shelves? Circulation reports can also be printed at the end of the year to see if there has been an increase in circulation.

What teaching methods will be used to implement this project?

First, I will need to model how to use the system and then practice, practice, practice.

Classroom management will be very important in making this work.

Timeline for project (Funds will be available after September 1, 2012):

Implementation will take place as soon as the funds are available.

Explain how this idea or project enhances/supports Allen ISD curriculum or existing systems:

Once again, the project supports the 21st century learner which has been a primary focus of librarians this year.

Include any additional comments or information (attach additional pages if necessary):

I am very excited about trying this. Being in a school of 900 plus, the circulation process is very time consuming. Both the students and I get frustrated. Also, keeping the shelves in order is a daily chore. The use of shelf markers will help keep the books in the right place. So, in the end, this project will hopefully solve two problems: circulation and organization.

Foundation For Allen Schools: 2012-13 Educational Grant Application

Grant Budget : specific product numbers, vendor addresses, etc **are not required** on this budget page. The name of the product or the type of training or estimated cost of transportation is sufficient.
*Please round numbers to the nearest dollar amount.

Instructional Supplies	Vendor / Supplier	Cost per Item	Total
Rounded Shelf Markers	Highsmith	$16.90 per pkg. of 10	10 pkgs = $169.00
Technology	**Vendor / Supplier**	**Cost per Item**	**Total**
Staff Dev / Training	**Vendor / Supplier**	**Cost per Item**	**Total**
Transportation	**Vendor / Supplier**	**Cost per Item**	**Total**
Other Expenses	**Vendor / Supplier**	**Cost per Item**	**Total**
TOTAL AMOUNT REQUESTED			**$169.00**

Are there any additional funds available for this grant? Campus or district funds? PTA funds? If you have or will be seeking funds from any other sources

Foundation For Allen Schools: 2012-13 Educational Grant Application

Which Allen ISD goals/TEKS does this project support? Limit to top two or three examples.

What specific measurements will be used to evaluate the effectiveness of the project?

What teaching methods will be used to implement this project?

Timeline for project (Funds will be available after September 1, 2012):

Explain how this idea or project enhances/supports Allen ISD curriculum or existing systems:

Include any additional comments or information (attach additional pages if necessary):

Foundation For Allen Schools: 2012-13 Educational Grant Application

Grant Budget : specific product numbers, vendor addresses, etc **are not required** on this budget page. The name of the product or the type of training or estimated cost of transportation is sufficient.
*Please round numbers to the nearest dollar amount.

Instructional Supplies	Vendor / Supplier	Cost per Item	Total
Technology	Vendor / Supplier	Cost per Item	Total

Staff Dev / Training	Vendor / Supplier	Cost per Item	Total
Transportation	Vendor / Supplier	Cost per Item	Total
Other Expenses	Vendor / Supplier	Cost per Item	Total
TOTAL AMOUNT REQUESTED			**$**

Are there any additional funds available for this grant? Campus or district funds? PTA funds? If you have or will be seeking funds from any other sources